

Minutes of the Meeting held on 18<sup>th</sup> February 2022.

### Agenda

- ① NAAC Criteria progress
- ② NAAC progress work to be informed to Ms. Sushila Rajan
- ③ Any information required for criteria work to be listed and presented to the office
- ④ Provisional NAAC accreditation being considered.
- ⑤ Webinar on Provisional NAAC accreditation
- ⑥ Remedial classes for slow learners
- ⑦ Parent-Teacher Meeting
- ⑧ Viva for 2<sup>nd</sup> & 3<sup>rd</sup> year BBA students

### Expansion

- ① NAAC Criteria work to be overseen by Smt. Sushila Rajan
- ② Any information/data required for criteria to be submitted to the office in the form of a list.
- ③ Provisional accreditation for NAAC being considered.
- ④ Faculty asked to attend webinar on Provisional NAAC accreditation
- ⑤ Poor performers in Preparatory Examination to be identified and remedial classes to be arranged.
- ⑥ Parent Teacher meeting on 19<sup>th</sup> March 2022
- ⑦ Viva for II & III year students of BBA

Action Taken Report - 5<sup>th</sup> January 2022

- ① Online classes for all degree classes as per government notification from 6<sup>th</sup> January 2022 to 19 January 2022
- ② Teachers took online classes from college and

④ included slides to make it more interesting  
Webinars are being organized. The  
ground work is in progress

### Member Present

- |                              |                             |
|------------------------------|-----------------------------|
| Dr. Dharmendra Kumar         | - Principal / Chairman      |
| Smt. Jyothi Eswari           | - Coordinator IQAI          |
| Smt. Sushila Rajan           | - member                    |
| Sri. Sethurajan, S           | - member                    |
| Smt. Padmarathi, N           | - member                    |
| Sri. Suresh, B               | - member                    |
| Sri. Jagadeesha H. K         | - member                    |
| Suresh, B                    | - Admin officer             |
| Abdul Ghaffar Sheeef         | - Student Representative    |
| Nandan H. R                  | - Student Representative    |
| Rifwan Palha                 | - Student Representative    |
| Smt. Gengambika Malibacayana | - Alumni Representative     |
| Dr. Nithilesh Sathyanarayana | - Former Ex - Mayor         |
|                              | - Industrial Representative |