

Minutes of the Meeting

30th October 2021

Agenda

1. Revised Core Committee
2. Criteria Coordinators changed
3. Criteria members assisting Criteria Coordinators
4. Progress of criteria work
5. Criteria Coordinators to update work done to Principal
6. Mentorship activities & feedback form being done by Criterion 2 team
7. Workshops, Webinars to be planned by IQAC
8. Suggestion Box
9. Placement Training
10. The revised accreditation process shared by Dr. Puttaraj
11. Need for research activities & registration for NET & SLET.
12. Language Club Activities Expansion

1. Revised Core Committee & Criterion Coordinators

Following the resignation of Smt. Veena S (Criterion I) & Smt. Pavithra H P (Criterion I), Smt. Padmavathy (HOD - Dept. of Management) was appointed as Criterion I Coordinator
Criterion II - As before - Department of Computer Application

Criterion III - Sre Suresh assisted by Smt. Shilpa

Criterion IV - Sre Sathurajan assisted by Librarians

Criterion V - Smt. Manjushree & Mamatha

Criterion VI - Smt. Ashwini C Ashwath, Smt. Radha & Smt. Annapurna

Criterion VII - Smt. Tanuja & Smt. Shashukala

P.S Suresh incorporated as IQAC Core Committee member.

2. Criteria work and progress to be updated at the end of the week to the Principal & IQAC Coordinator
3. Mentorship forms & feedback forms in the process of being finalized
4. Workshops / Seminars & Webinars being planned
5. Suggestion Box to be installed
6. Placement Training activities to be supervised by Smt. Jyothieswari.
7. Revised accreditation process updated by Dr. Puttaraj
8. Staff asked to register for Ph.D and attempt SLET & NET Examinations
9. Dr. Puttaraj explained how the registration process happens before submission of SSR

10. Language Club Activities in November
Members Present

- ① Jyothieswari - ✓
- ② Sushila Rajan ✓
- ③ Sethurajan ✓
- ④ Yesuraj ✓
- ⑤ Padmavathy ✓
- ⑥ Parvate H.S. ✓
- ⑦ Jagadeesha - Jagadeesha

Dr. Puttaraj

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